

CALVARY ASSEMBLY OF GOD APPLICATION FOR EMPLOYMENT

Because Calvary Assembly of God is a Christian organization, employment decisions are made based on religion. Applications are considered without regard to race, color, sex, age, national origin, marital status, handicap, disability or veteran status. The receipt of this application does not mean that job openings exist and does not obligate us in any way. This Applications will become inactive after three (3) months. To be considered for employment thereafter, a new application must be submitted. We appreciate your interest in our organization.

PERSONAL INFORMATION

Date: _____

Name _____ Social Security No. _____
Last First Middle Initial

Present Address _____
No. Street City State Zip

How long have you lived at the above address? _____ Home or nearest phone _____

Previous address _____ How long did you live there? _____
No. Street City State Zip

Are you over the age of 18? yes no If no, employment is subject to verification that you are of minimum legal age.

What languages can you read, speak and write fluently? _____

Are you a eligible to work legally within the United States? yes no (proof will be required)

EMPLOYMENT INFORMATION

Position applying for: _____

Are you able to perform this specific job? yes no

Shift Preference: 1st 2nd 3rd What income do you expect? _____

Type of employment: Full Time Part Time Casual

What days and hours if part time? Days _____ Hours _____
From () AM () PM To () AM () PM

Have you ever applied for a job with us before? yes no When? (month and year) _____

Have you ever been bonded? yes no Have you ever been refused bond? yes no If yes, please state reason and date: _____

Have you ever been convicted of a crime other than a minor traffic violation? yes no If yes, please state the crime, date, court and place where offence occurred: _____

Have you ever been involuntarily discharged or requested to resign from a position? yes no If yes, please explain: _____

Does your present employer know of your plans to change employment? yes no Why do you desire to make a change? _____

Have you ever held a position of trust (handling money or confidential material)? yes no

How much time have you lost from work during the past two years? _____

Do you have steady transportation to work? yes no

List any other experiences, skills, or qualifications which you feel would especially fit you for work with this organization: _____

EDUCATION INFORMATION

| SCHOOLING | YEARS COMPLETED | DEGREE REC. & MAJOR SUB. | NAME OF SCHOOL | LOCATION | DID YOU GRADUATE? |
|------------------------------------|-----------------|--------------------------|----------------|----------|-------------------|
| Grammar or High School | | | | | |
| Trade, Business, or Correspondence | | | | | |
| College | | | | | |
| Graduate School | | | | | |

Describe any other specialized or professional training (such as business, technical or nursing school). Include study courses given through public or private employment. State whether degree or certificate was received.

Can you submit copies of educational certificates, degrees or awards if requested? yes no

MILITARY SERVICE RECORD

Were you ever in the U.S. Armed Forces? yes no If yes, which branch? _____

Dates of duty: From _____ To _____
Month Day Year Month Day Year

List Duties in the Service including special training: _____

PRIOR WORK RECORD (Start with most recent or present employer)

| | | |
|--|------------|---------------|
| 1. Name, Address of most recent Employer | | Telephone # |
| Immediate Supervisor (name & position) | Date Hired | Starting Rate |
| Your Job & Duties | Date Left | Last Rate |
| Reason for Leaving | | |

| | | |
|--|------------|---------------|
| 2. Name, Address of Employer | | Telephone # |
| Immediate Supervisor (name & position) | Date Hired | Starting Rate |
| Your Job & Duties | Date Left | Last Rate |
| Reason for Leaving | | |

| | | |
|--|------------|---------------|
| 3. Name, Address of Employer | | Telephone # |
| Immediate Supervisor (name & position) | Date Hired | Starting Rate |
| Your Job & Duties | Date Left | Last Rate |
| Reason for Leaving | | |

REFERENCES

(Do not list relatives or former employers)

Name _____ Address _____ Phone _____
Name _____ Address _____ Phone _____
Name _____ Address _____ Phone _____

The facts set forth above in my application for employment are true and complete. I understand that if employed, any false statements on this application shall be considered sufficient cause for dismissal. I hereby authorize Calvary Assembly of God to make any investigation of my personal history and background checks through any investigative agencies or bureaus of your choice. In making this application for employment I also understand that an investigative background check may be made whereby information is obtained as to my character, general reputation, personal characteristics and mode of living. I understand that I have a right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigative report.

I authorize the use of any information in this application to verify my statements and I authorize all past employers, doctors, all references, and other persons to answer any and all questions concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information. I agree to be employed on a 90 day probationary period and understand that I may be dismissed at any time during this period at the discretion of the employer.

Signature of Applicant _____ Date _____